

RASHMI TENSINGH

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📍 Villivakkam,
Chennai-600049

Content Writer/Editor

ABOUT ME

I am a creative and dynamic person, looking to advance my career. I have experience in writing, editing and communication. I am highly efficient with strong work ethic.

EXPERTISE

Website Content

Branding

Social Media

AI

E-Learning

SKILLSET

A team player

Excellent communication skills

Good in writing and editing

Can work under pressure

A multitasker

LANGUAGES

English

Tamil

WORK EXPERIENCE

○ Oct 2022- July 2023

Billroth Hospitals

Content Developer

- Worked as a content writer and editor for their website and social media
- Created and edited content for brochures and ads
- Gave content for patient feedback forms

○ March 2019- August 2022

M-Tutor Pvt Ltd

Language Editor

- Did language editing on storyboards for online education content on various subjects and topics
- Did QC for online animated videos for grammatical and spelling errors
- Also provided QC for audio content for online educational videos
- Did language editing for MCQs and question banks

○ Nov 2014- Nov 2017

CES Ltd

Content Writer

- Worked as a content writer/language editor for E-commerce content
- Created content for websites, online promotions and taglines
- Was in charge of a project from allotting work, production, quality check to delivering final project to the client

○ Oct 2011- Nov 2014

Trivent Systems Pvt Ltd

Language Associate

- Worked on medical content for medicolegal cases
- Solely managed Deposition Summary team
- Took care of entire healthcare project in terms of writing and editing content

EDUCATIONAL QUALIFICATION

Education	Name	Standard/Degree	Year	Percentage
School	CSI Jessie Moses Hr. Sec School	10th	2005	75%
	CSI Jessie Moses Hr. Sec School	12th	2007	76%
College	Sathyabama University	B. Tech Biotechnology	2011	70%