

## CONTACTS

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Avadi, Chennai, Tamil Nadu

## EDUCATION

### University of Madras

MBA-HRM(Distance Education)

Chennai, India

2025 - 2027

### Rajalakshmi Engineering College

Bachelor of Engineering – Electronics and Communication Engineering

Thandalam, Chennai, Tamil Nadu

11/2020 - 05/2024

### Nazareth Matriculation & Higher Secondary School

HSC

Avadi

06/2019 - 03/2020

### RMK Senior Secondary School

SSLC

Thiruverkadu

03/2017 - 03/2018

## STRENGTHS

### Leadership

Strong leadership abilities developed through organizing and managing events

### Problem solving

Proficient in solving complex issues effectively

### Communication

Capable of effectively communicating and collaborating with diverse groups

## TECHNICAL SKILLS

Arduino · Embedded System · IoT · Python · RFID

## WORKSHOPS

### Workshop on 3D Printing, ENTRAR 3D, TECHUTSAV'22

Successfully completed a comprehensive workshop on 3D printing technology. Gained in-depth understanding of 3D printer specifications, working principles, and various printing techniques. Engaged in hands-on sessions involving the design, slicing, and fabrication of 3D models. Developed practical skills in operating a 3D printer and learned how to transform digital designs into tangible products, enhancing both technical knowledge and creativity in rapid prototyping.

# MONICA V D

## ELECTRONICS & COMMUNICATION ENGINEER

## SUMMARY

Adaptable **Engineering graduate** with a strong interest in **Human Resources** and **Talent Acquisition**. Recently completed an **internship** at DATAMARK BPO India Pvt. Ltd., gaining hands on experience in high volume candidate screening, walk-in drives, campus hiring, and **end-to-end recruitment** across multiple job levels. With a **Technical background**, I bring added value in **Technical hiring**, using my **engineering knowledge** to understand role requirements and engage effectively with **IT** and **Technical** candidates. Skilled in bulk hiring and recruitment platforms, I am now **seeking a full time opportunity** to apply my interpersonal, organizational, and analytical skills in a people-focused environment that values talent development and operational excellence.

## EXPERIENCE

### DATAMARK

Chennai, India

HR Intern

02/2025 - 08/2025

The company is a global business process outsourcing (**BPO**) specializing in customer support, data management, and back-office solutions for enterprises across various industries.

- Conducted **100+ telephonic screenings** per day to shortlist candidates across multiple roles ranging from Process Associates to Senior IT Managers.
- Independently managed **end-to-end recruitment** for both voice and non-voice processes, including technical and back-office staff positions.
- Partnered with senior recruiters in **intake sessions** to understand hiring requirements and role hierarchies before initiating outreach.
- Coordinated and facilitated daily **walk-in interviews** while supporting **onboarding** through **Darwinbox** and **Workable platforms**.
- Took full ownership of **staff-level hiring**, despite being initially hired for voice process recruitment, demonstrating adaptability and initiative.
- Led **virtual campus hiring drives** across multiple colleges in India for both voice and non-voice roles.
- Successfully supported **bulk hiring** initiatives, contributing to the recruitment and onboarding of large candidate pools within tight deadlines.

### NSIC

Chennai, India

Student Intern

05/2022 - 06/2022

Internship focused on Embedded Design with AI

- Learned about real-time applications in Artificial Intelligence

### VERZEO

N/A

Student Intern

03/2022 - 04/2022

Internship program focused on Internet of Things

- Gained insights into the current industrial revolution in IoT

## PROJECTS

### Automatic Vending Machine for Product Dispensation using Arduino and RFID

01/2023 - 05/2023

Chennai, India

A project to create a responsive vending machine system

- Developed to dispense a requested product from the user while accepting payment through an RFID tag. It outlines the mechanism's operation, dispensing, and payment. This initiative is meant to make vending machines available everywhere.

### Predicting Customer Churn In The Telecommunication Industry Using Machine Learning Models

12/2023 - 05/2024

Chennai, India

Customer churn prediction project

- Developed a machine learning-based model to predict customer churn by analyzing historical customer data from the telecom sector. The project focused on identifying key behavioral and usage patterns that indicate the likelihood of churn, enabling companies to take proactive retention measures. Implemented various classification algorithms, evaluated model performance, and optimized for accuracy to support data-driven decision-making in customer relationship management.