

Hemamalini R.B

6/23, Thiru vi ka Street, Eswari Kalyana Mandapam, Perambur,
Chennai - 600039.

9003139934 | maliniamrutha2002@gmail.com

Objective

Seeking a position to devote my self with all drives to fulfill the determined goal with an organization of repute

Synopsis

- Strong Analytical, Problem Solving & Organizational Abilities. Possess a Flexible & Detail Oriented Attitude.

Education

- **Dr. M G R Educational and Research Institute** 2023 - 2025
MBA
- **Quaid-E-Millath Govt. College for Women** 2020 - 2023
B.Com
- **K. Arumuga Nadar Girls Higher Secondary School** 2019 - 2020
HSC
- **Muruga Dhanushkodi Girls Higher Secondary School** 2017 - 2018
SSLC

Work History

- **Olympia Tech Park**
Internship in HR Generalist - 1 Month
- **Akash Metal Works**
Internship in HR Recruiter - 1 month
- **Yitro Global**
Internship in HR Recruiter - 1 Month

Technical Skills

- TALLY ACE (GST and TDS)
- TALLY PRIME
- Proficient in MS Word, Excel and PowerPoint

Projects

- **Analyzing the Relationship Between Employee Engagement And Productivity**
- **Impact of Democratic Leadership Styles On Employee Motivation And Performance**

Certifications

- **Marketing Management - II**
NPTEL Online Certification - 2025

Languages

- English
- Telugu
- Tamil

Personal Details

- Date of Birth : 29/10/2002
- Nationality : Indian
- Gender : Female

Declaration

- I hereby declare that the above information are true to the best of my knowledge and belief. If a chance given for me to join in your group, I will be sincere in my Duties to the fullest satisfaction of my seniors. I will hold the responsibility and will be trustworthy on my job.