




 **Name:** Dharwesh PR
 **Company:** Infinite Computer Solutions
 **Phone:** +91 95978 02153
 **Preferred Work Locations:** Chennai and Madurai
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Professional Summary

Detail-oriented Business Analyst with 4.2 years of experience in the IT and services industry. Currently working at Infinite Computer Solutions, with proven expertise in project management, business analysis, and client engagement. Adept at driving business outcomes through analytical thinking, effective communication, and process optimization. Committed to delivering solutions aligned with business goals and enhancing customer satisfaction.

Core Competencies

- Business Analysis & Requirements Gathering
- Project Coordination & Stakeholder Management
- Communication & Documentation
- Process Optimization & User Acceptance Testing (UAT)
- Agile Methodology & Sprint Planning

Tools & Technologies

- **Microsoft Excel:** Data analysis, reporting, Test case writing & Review
- **Microsoft Teams:** Communication & Collaboration
- **SharePoint:** Document management
- **JIRA:** Task & Project tracking
- **SQL:** Basic queries for data extraction
- **Power BI:** Currently learning for Business intelligence
- **Agile Methodology:** Sprint planning & Backlog management

Certifications

- NextGen Business Mastery Skill Series – IIT Madras Pravartak
- Business Analysis Fundamentals – ECBA, CCBA, and CBAP
- Project Management Certification – Virtued Academy International
- Gen AI Tools and Applications – Jaro Education (Online Course)

Professional Experience

Business Analyst – Infinite Computer Solutions, Bangalore

Feb 2025 – Present

- Created Report Specification Documents (RSD) detailing required fields and formatting standards
- Developed Field Level Specification Documents (FLSD) for field properties, data types, and UI behavior
- Reviewed QA test cases for functional coverage
- Authored Functional Requirement Documents (FRD)
- Conducted User Acceptance Testing (UAT) end to end.

Business Analyst – Accel IT Services, Chennai

Aug 2022 – Jan 2025

- Managed end-to-end project lifecycles from Requirement Gathering till Deployment
- Led requirement gathering and created Business Requirement Documents (BRD)
- Coordinated bug resolution and test case preparation
- Mentored junior developers
- Planned sprints and defined module targets
- Conducted UAT

Junior Business Analyst – Pixel Web Solutions, Madurai

June 2021 – Aug 2022

- Built and managed client relationships
- Documented client requirements
- Participated in stakeholder meetings
- Led sales teams to achieve the Sales target and managed client credentials.

- Conducted UAT to ensure it is built as per the requirements
- Communicated via Skype and Teams the tasks and coordinated the tasks across teams

Project Summaries

Pixel Web Solutions – Nat5 Exchange

Developed a cryptocurrency exchange platform enabling users to buy, sell, and trade digital assets. Integrated ICO features with a locking period for secure token distribution.

Accel IT Services – BeSure

Built a software product for Infrastructure Management Services (IMS) to deliver hardware services. Included modules for customer creation, contract management, service requests, stock and call management, and one-time professional services.

Infinite Computer Solutions – Barrel Fuel

Created an application for Operators to purchase fuel from FBOs. Included sign-up and approval workflows, fuel pricing, tax and fee configuration, and pricing for additional services like parking and conference room usage.

Education

- **MBA in General Management** – Amrita University (June 2025 – April 2027)
- **B.Tech in Information Technology** – KLN College of Engineering (June 2017 – May 2021) | 80%
- **HSC** – SBOA Matriculation Higher Secondary School (June 2015 – May 2017) | 88%

Personal Details

- **Father's Name:** Rajkumar P.K
- **Date of Birth:** 28-Nov-1999
- **Availability:** Immediate
- **Languages Known:** English (Fluent), Tamil (Fluent), Sourashtra (Native)
- **Marital Status:** Single
- **Hobbies:** Watching cricket, movies, and surfing

