



PROFESSIONAL SUMMARY

A highly motivated and results-driven MBA graduate in HR & Operations, seeking a challenging position in a growth-oriented organization where I can leverage my academic background and internship experience to contribute effectively to both human resource functions and operational efficiency to support organizational goals while continuously learning and growing in a dynamic work environment.

EDUCATION

Xavier Institute of Business Administration (XIBA) - 2025

- MBA (Operations & Human Resource)
- Percentage: 62%

St. Xavier's College, Tirunelveli - 2023

- B.A. in Economics
- Percentage: 86%

SKILLS

Tools & Software Basics:

- MS Office - Word, Excel, Presentation

Soft Skills:

- Teamwork
- Time Management
- Adaptability
- Data Handling

Languages:

- English
- Tamil

HR FUNCTIONAL SKILLS

- Talent Acquisition & IT Recruitment
- Candidate Screening & Shortlisting
- Sourcing via Social Media & Job Portals

INTERNSHIP

HR-IT Recruitment Intern

Jemysto Tech Private Limited - April 2024 to July 2024

- Utilized job portals such as Naukri, LinkedIn, and internal databases to source qualified IT professionals for roles like Java Backend Developer, FullStack Developer, Service Now and Dot Net Developer
- Performed resume screening and preliminary evaluation based on technical skills, years of experience, educational background, and project exposure.
- Matched candidate profiles with job descriptions and shared shortlisted resumes with the recruitment team for further processing.
- Applied Boolean search techniques and keyword filters to identify suitable candidates efficiently.
- Gained exposure to IT recruitment lifecycle, job analysis, and talent acquisition strategies.

PROJECT (PG)

A Study on Factors Affecting the Sourcing Process in Employee Recruitment at Jemysto Tech Private Limited

The sourcing process in recruitment is influenced by factors such as the recruitment strategies used, effectiveness of sourcing channels (like job portals and referrals), and the strength of employer branding. Market conditions, recruiter skills, clear job descriptions, and the use of recruitment technologies also play important roles. Additionally, maintaining good candidate engagement helps attract and retain quality applicants. These factors together determine the success of sourcing candidates effectively.