

# SUBHASHINI S

5/1, Visalam avenue, Loganathan 2 nd cross street, Nanmangalam, Chennai- 600 129.

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## SUMMARY

MBA graduate with a foundation in Psychology, seeking a role in HR recruitment to leverage strong interpersonal and analytical skills in identifying and acquiring top talent. Committed to contributing to efficient hiring processes and supporting organizational growth through strategic and people-focused recruitment practices.

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## INTERNSHIP EXPERIENCE

### HR Intern – Sun TV Network Ltd , Chennai.

Jan 2024

- Assisted in the on-boarding process
- Supported recruitment efforts by assisting with job postings, screening resumes, scheduling interviews, and communicating with candidates to coordinate the hiring process.

### HR Intern – Awan Infotech, Tidel Park, Chennai.

May 2024

- Gained hands-on experience in core HR practices within a corporate IT environment.
- Developed practical knowledge of recruitment and employee engagement processes.

### HR Intern – Kauvery Hospital, Alwarpet, Chennai.

Dec 2024 – Jan2025

- Supported recruitment and onboarding procedures.
- Maintained candidate records and assisted in coordinating joining formalities.

### Business Analyst Intern – The Hindu, Chennai.

March 2025 – May 2025

- Documented project-related information based on discussions with technical and non-technical teams.
  - Coordinated with internal departments to structure and format project documentation clearly and accurately.
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## EDUCATION

- **MBA(HR & Marketing) - 8.3 (CGP)**

Vels Institute of Science, Technology and Advanced studies, Pallavaram, Chennai .

2023- 2025

- **BSC ( Psychology) - 7.6 (CGP)**

Shrimathi Devkunvar Nanalal Bhatt Vaishnav College for Women, Chrompet, Chennai.

2020 -2023

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## ADDITIONAL INFORMATION

- **Technical Skills:** MS office, Basic Power Bi , SEO, Google analytics , Bing Webster & Google search console
- **Soft Skills:** Adaptability , Decision making, Analytical thinking ,Problem solving ,Team work and Collaboration
- **Languages:** English and Tamil
- **Certifications:** Marketing management (NPTL), Product & Brand Management (NPTL)