

SUMMARY

Results-oriented professional with an MBA and a strong skills to demonstrate my expertise coupled with exceptional communication and organizational skills. Seeking to apply a versatile skill set to enhance productivity and achieve strategic objectives where I can utilise my skills and gain further experience.

INTERNSHIP

GREATER CHENNAI CORPORATION, CHENNAI

AUG 2024 - JAN 2025

- Coordinated and managed public Grievance and social media handling, resulting in effective work done in my coordination.
- Liaised with various departments and stakeholders to ensure smooth project execution.

INTEGRITY PEOPLE NGO, CHENNAI

NOV 2019 - PRESENT

- Coordinated and managed trust activities and actively participated in all events.

LETS UPGRADE, VIRTUAL

SEP 2020 - JAN 2021

- Promoted LetsUpgrade's online learning platform to students and professionals.
- Organized and hosted online events and workshops to increase brand awareness.

3G INSTITUTE OF RESEARCH & POLICY STUDIES, CHENNAI

- 3G Ambassador - Represented the institute at various events and conferences. OCT - NOV 2020
- Internship - related to Artificial Intelligence and Machine Learning. DEC 2019

EDUCATION

JEPPIAAR INSTITUTE OF TECHNOLOGY

2022 - 2024

Master of Business Administration - Human Resources and Operations Management | 72.7%

APOLLO ENGINEERING COLLEGE

2017 - 2021

Bachelor of Engineering - Mechanical Engineering

PROJECT

JEPPIAAR INSTITUTE OF TECHNOLOGY

2024

A Study Of Operational Efficiency and Effective Implementation Of Lean Manufacturing System

APOLLO ENGINEERING COLLEGE

2021

Competative Analysis Of Heat Transfer Through Fins

ACTIVITIES

Worked as Organiser

- AOZORA 2K22 - A National Level Symposium 2022
- Global Conqueror - A Management Conclave 2023

Worked as Arbiter

- 1st TN Open Memory Championships 2023
- CSR conducted with Signify Inovation In Ltd 2023
- CSR Initiative by CPCO A WIPRO Company in Associated with Integrity people NGO 2024

ADDITIONAL INFORMATION

- Technical Skills** : SEO, IOT, CANVA, SPSS, Data & Grievance Management, Social media Management, Microsoft tools, Human Resources Information Systems, Content writing
- Soft Skills** : Cross-functional collaboration, Community engagement, Leadership, Strategic planning, Event Organization, Entrepreneurship
- Languages**: English, Tamil, Telugu