

J.PREETHI

Fresher

ABOUT ME

To achieve a challenging position in the industry and to use my technical communication and interpersonal skills for the growth of organization

CONTACTS

- ✉ Preethisankar1997@gmail.com
- ☎ +91 7339021706
- 📍 131, Mahalakshumi Nagar,
SunamiKudiiirupu, Nagapattinam - 611001

CORE STRENGTH

- Good leadership skill
- problem solving skills
- team management
- self-motivation

EDUCATION

| | | |
|-----------|--|---------------------------|
| 2017-2019 | MBA HR (80%) At E.G.S.PILLAY ENGINEERING COLLEGE | ♥Tamil Nadu, Nagapattinam |
| 2014-2017 | BBA BACHELOR OF BUSINESS ADMINISTRATION (70%) At A.D.M.COLLEGE FOR WOMEN | ♥Tamil Nadu, Nagapattinam |
| 2013-2014 | HIGHER SECONDARY SCHOOL LEAVING CERTIFICAT 12TH (85%) At NATARAJAN DAMAYANTI HIGHER SECONDARY SCHOOL | ♥Tamil Nadu, Nagapattinam |
| 2012-2013 | SECONDARY SCHOOL LEAVING CERTIFICAT 10th (60%) At NATARAJAN DAMAYANTI HIGHER SECONDARY SCHOOL | ♥Tamil Nadu, Nagapattinam |

ACADEMIC PROJECT

AT PRABHA ENGINEERS

♥Tamil Nadu, Chennai

PROJECT TITLE

Influence of Recruitment & Selection Process In Organization Development.

The main objectives of this project was to give an analytical ideas, screening tackles, clear job descriptions and suggestions in recruitment process, which will be help full and lead to selecting the right candidate for organization development.

PROFESSIONAL TRAINING

Trainee (preparation of performance appraisal)

♥Tamil Nadu, chennai

At Naga Ltd

- Analysis the employee working nature
- Monitoring the employees performance
- Preparing the documentation for salary hike

Trainee- (Business Development)

♥Tamil Nadu, Karaikal

At Ammaiya Milk & Dairy

- Study of business management
- Fund arrangement
- Production process
- Sales and marketing
- Client relationship

C0-CURRICULAR ACTIVITIES

- Completed training on PMKVY skill India Business correspondence & Business facilitator.
- Completed training on campus to corporate (ICT ACADEMIY).
- Completed training on career development & soft skills.

COMPUTER SKILLS

- Ms-Office –word,excel,ppt
- Type Writing- basic level



AREA OF INEREST

HR,
ORGANIZATIONAL
BEHAVIOUR

PRINCIPLES OF
MANAGEMENT



PERSONAL DETAILS

D.O.B 25-07-1997
Nationality Indian
Language Tamil. English



DECLARATION

I hereby declare that the information furnished above is correct to the best of my knowledge and belief.
I am only responsible in the event of any information being false or incorrect.

Date:

Place:

(J. PREETHI)